|  |  |
| --- | --- |
| Function | Description/Comments |
| 40 – Instruction & Research | Includes the budget and expenditures for the activities or programs that are a part of the UC’s instructional program (e.g., Chemistry, Psychology, Electrical Engineering, and International Education Programs). * academic, occupational and vocation instruction (credit or noncredit courses)
* departmental research and public services that are not separately budgeted
* expenditures for department chairpersons who are also instructors
 |
| Units that use this function are: Colleges and Schools (Org10, Org11, Org12, Org13, Org14, Org37, Org40) and instructional department in other Orgs (Org32-D01358: Education Abroad, Org36-D01128: Honors and D01305: Univ. Writing Program)  |
| 41 – Summer Sessions | Summer Sessions: unique instructional and administrative activities in operation during a summer session, interim session, or other period not associated with an institutions' academic term and which are incurred solely a result of conducting a special session (e.g. faculty salaries). Required to be segregated from function 40 for Governor’s Budget.  |
| Units that use this function are: Summer Session in Org33 |
| 43 – Academic Support | Includes budget and expenditures for activities that provide support to the University’s primary missions of instruction, research, and public service (e.g., Academic Administration – Deans, not Department Chairs; Computing, Agricultural Operations, Graduate Division, Shops, and Facility Units) |
| Units that use this function are: Colleges and Schools (Org10, Org11, Org12, Org13, Org14, Org37, Org40) and Academic Support units (Org16, Org18, Org21, Org22, Org32, Org35, Org36) |
| 44 – Organized Research | Includes budget and expenditures for activities specifically organized to produce research outcomes whether by individual or project research and institute and center programs (e.g., Ag Experiment Station, Entomology, and CE-CERT). Includes institutes, research centers, and individual and/or project research, whether commissioned by an agency external to UC or budgeted separately by an organizational unit within the institution.Expenditures for departmental research that are separately or specifically budgeted for research. |
| Units that use this function are: Colleges and Schools (Org10, Org11, Org12, Org13, Org14, Org37, Org40), Org18, Org24, and Org41 |
| 49 – Clinical Operations | Includes budget and expenditures associated with patient care operations of the clinical enterprise including professional services, general services, administrative services, fiscal services, and institutional support. This function is specific to UCR and is translated to function 40 for OP reporting. |
| Units that use this function are: Org40 |
| 60 – Library | Includes budget and expenditures for providing services directly related to the operations of the central library’s catalogued or otherwise classified collection of published materials. This includes acquisition, preservation, display and maintenance of collections. In UCRFS, also used for Clinical Enterprise for SOM reporting, but customization translated function for OP reporting. Effective 7/1/2023, Clinical activities will be reported under function 49. |
| Units that use this function are: Org16 |
| 61 – University Extension | Includes budget and expenditures for University Extension activities. |
| Units that use this function are: Org15 |
| 62 – Public Service | Includes budget and expenditures for activities related to non-instructional services beneficial to individuals and groups associated with particular sectors of the community outside the institution, such as community service programs (excluding instruction activities) cooperative extension services, conferences, institutes, general advisory services, reference bureaus, radio and television, consulting, and similar non-instructional services.  |
| Units that use this function are: Colleges and Schools (Org10, Org11, Org12, Org13, Org14, Org37, Org40), Org20, Org22, Org25, and Org33 |
| 64 – Operation of Maintenance of Plant | Includes budget and expenditures for the administration, supervision, operation, maintenance, preservation, and protection of the university’s facilities and grounds (e.g., janitorial; utility costs; repair and ordinary or normal alterations of buildings, furniture, and equipment; care of grounds, maintenance and operation of buildings and other plant facilities; security; earthquake and disaster preparedness; fire protection; safety; and hazardous waste disposal) •All expenditures of current operating funds for operation and maintenance of physical plant, net of amounts charged to auxiliary enterprises, hospitals and independent operations •Utilities, fire protection, police, etc. |
| Units that use this function are: Org14, Org20, Org30, Org35, Org39, and Org42 |
| 68 – Student Services | Includes budget and expenditures for student administration programs as well as other programs that contribute to a student’s emotional and physical well-being and intellectual, cultural, and social development outside of the formal instructional program (e.g., admissions, financial aid, student activities, student health, etc.). |
| Units that use this function are: Org21, Org22, Org25, Org26, Org32, Org33, Org36, Org38, Org42, and select departments in Org19 (D0113: Bookstore and D01115 Child Services)Funds required to use only this function: 20000 |
| 72 – Institutional Support & General Administration | Includes budget and expenditures for central executive-level activities concerned with management and long-range planning of the entire university, fiscal operations, human resources, community and alumni relations including development and fundraising, logistical activities such as purchasing; faculty and staff support services that are not operated in an auxiliary enterprise. |
| Units that use this function are: Org20, Org21, Org24, Org26, Org30, Org31, Org32, Org39 and select departments in Org19 (D01119: Fleet, D01121: TAPS, and D02054: Distribution Svcs) and Org42 (D2049:CARE)  |
| 76 – Auxiliary Enterprises | Includes budget for funds under for entities that exist to furnish goods or services to students, faculty, or staff and are managed essentially as self-supporting activities (e.g., residence halls, food service, parking). This category includes expenditures relating to the operation of auxiliary enterprises, including operation and maintenance of plant and institutional support. |
| Units that use this function are: Org19 and select departments in Org25 (D01116:HUB) |
| 78: Financial Aid | Includes budget for scholarships and fellowships given as out-right grants to students selected by the University and financed from restricted or unrestricted funds. Trainee stipends, prizes and awards (except trainee stipends awarded to individuals who are not enrolled in formal coursework, which are charged to instruction). Research or public service grants and aid to students in the form of tuition or fee remission. |
| Units that use this function are: Budget = All Orgs; Expenses = Org22, Org33 |
| 80 – Provision for Allocation | Includes only budgetary funds that are held temporarily before allocation to departments or programs for use. |
| Units that use this function are: Temp Budget = All Orgs, Perm Budget = Org23 |